

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Tuesday, March 2, 2021 7:00 PM**

**“Virtual Meeting”**

**The Meeting will proceed without a quorum physically present.**

**Members of the public can attend the meeting by telephone:  
312-626-6799 (when prompted, type in the following Meeting ID: 829 7227  
1130)**

**Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.**

## AGENDA

“Virtual Meeting”

- I. Call to order
- II. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review {1}
- III. Verification of clear audio and Determination of quorum {1}
- IV. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {45}
  - a. Financial statements for January 2021
  - b. Budget planning FY 2021/2022: Capital planning review and discussion
- VI. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {10}
  - a. LED lighting update

- VII. Policy Committee of the Whole: Katherine Arnold, Chair {10}
  - a. Policy 1035 Legal Counsel and Professional Consultation
  - b. Policy 2001 Budget and Finance
- VIII. Personnel Committee of the Whole: Jo Beckwith, President {10}
  - a. Policy 704 Attendance and Punctuality
  - b. Policy 705 Personal Appearance
  - c. Policy 706 Return or Property
- IX. General Committee of the Whole: Jo Beckwith, President {30}
  - a. Library Operations Update
  - b. Board Succession Planning
  - c. Board Development Training: Short Takes for Trustees - Succession Planning and New Board Orientation
- X. Agenda items for Committee of the Whole for April 06, 2021 {5}
  - a. Finance:
    - i. Review of February 2021 financial statements
  - b. Buildings and Grounds:
    - ii. LED lighting project
  - c. Policy and Bylaws
  - d. Personnel
  - e. General
- XI. Announcements {2}
  - a. Regular Board Meeting, Tuesday, March 16, 2021, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, April 06, 2021, 7:00 p.m.
- XII. Adjournment {1}

{Estimated duration: 135 minutes}