

# Warren Newport Public Library

**Board of Trustees**  
Committee of the Whole  
**Tuesday, May 7, 2024 7:05 PM**  
**McCullough Room**

## AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {45}
  - a. Financial statements for March 2024
  - b. Review of the latest FY2024-2025 budget draft and discussion
  - c. Tentative transfer of funds from Expendable Trust to Endowment Fund
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {10}
  - a. Automated Materials Handling System update
  - b. Maker Space update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {20}
  - a. 2001 Budget and Finance
  - b. 2005 Investment of Public Funds
  - c. 3010 Hours of Operation
  - d. 3048 Makerspace (New Policy)
- VI. Personnel Committee of the Whole: George Kotsinis, President {20}
  - a. Personnel Policies:
    - i. 304 Illinois Paid Leave for All Workers Act
- VII. General Committee of the Whole: George Kotsinis, President {40}
  - a. Board Quarterly Self-evaluation and goals: continue Ready, Set, Advocate Module One, Part 2
  - b. Service model transition for Mobile Services: overview of May 2024 presentation
- VIII. Agenda items for Committee of the Whole for June 2024 {5}

- a. Finance:
    - i. Financial statements for April 2024
    - ii. Final Budget FY 2024-2025
  - b. Buildings and Grounds
    - i. WNPL Window signage update
  - c. Policy
  - d. Personnel
    - i. Executive Director quarterly review: Evaluation and Goals
    - ii. Policy 314 Educational Assistance
  - e. General
    - i. Service model transition for Mobile Services
    - ii. Semi-annual review of closed sessions minutes
    - iii. Board training and self-development (Ready, Set, Advocate Module Two)
- IX. Announcements {2}
- a. Next Regular Board Meeting, Tuesday, May 21, 2024, 7:00 p.m.
  - b. Next Committee of the Whole, Tuesday, June 4, 2024, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 164 minutes}