

Warren-Newport Public Library District Board of Trustees

Regular Meeting

August 20, 2024 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Approval of payrolls for July 2024
 - b. Approval of bills payable for June 2024
 - c. Patron Suggestions July 2024MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5 }
- VII. President's report. INFORMATION {5 }
- VIII. Reports of other trustees. INFORMATION {5 }
- IX. Executive Director's report August 2024. INFORMATION {5 }
- X. Old Business
 - a. Security Surveillance System update. INFORMATION {5 }
 - b. 2023-2025 WNPL Strategic Plan update. INFORMATION (10)
- XI. New business

- a. Secretary's report. Approval of Minutes of Regular Meeting July 16, 2024.
ACTION {5}
MOTION: THAT THE BOARD APPROVE THE MINUTES OF REGULAR MEETING JULY 16, 2024, AS PRESENTED.
- b. Reports of Standing Committees: Committee of the Whole August 13, 2024. ACTION {5}
 - i. General and Summary
MOTION: THAT THE REPORTS FOR COMMITTEE OF THE WHOLE MEETING AUGUST 13, 2024, BE APPROVED AS PRESENTED.
- c. Approval of Monthly Financial Statements for June 2024. ACTION {10}
MOTION: THAT THE MONTHLY FINANCIAL STATEMENTS FOR JUNE 2024 BE APPROVE AS PRESENTED.
- d. 2024 Illinois Public Libraries Annual Report (IPLAR). ACTION (5)
MOTION: TO APPROVE THE 2024 ILLINOIS PUBLIC LIBRARIES ANNUAL REPORT (IPLAR) TO BE SUBMITTED TO THE OFFICE OF THE ILLINOIS SECRETARY OF STATE PURSUANT TO LAW.
- e. Approval of Board Policy 1061 Harassment, Discrimination and Retaliation. ACTION {10}
MOTION: THAT BOARD POLICY 1061 HARASSMENT, DISCRIMINATION AND RETALIATION BE APPROVED AS PRESENTED.
- f. Approval of Board Policy 3053 Study Rooms. ACTION {10}
MOTION: THAT BOARD POLICY 3053 STUDY ROOMS BE APPROVED AS PRESENTED
- g. Approval of Personnel Policy 703 Harassment, Discrimination and Retaliation. ACTION {5}
MOTION: THAT PERSONNEL POLICY 703 HARASSMENT, DISCRIMINATION AND RETALIATION BE APPROVED AS PRESENTED.
- h. Consolidated Election April 1, 2025. INFORMATION (5)
- i. Meeting Rooms Flooring project. INFORMATION (5)
- j. Other potentially actionable items: Agenda items for September 2024 Regular Meeting. INFORMATION {5}
 - i. Monthly Financial Statements for July 2024

- ii. Annual Budget and Appropriation Ordinance
- iii. Proclamation Friends of the Library Week Resolution
- iv. Strategic Marketing Plan approval
- v. Annual Audit Information
- vi. Book returns
- vii. Little Free Libraries
- viii. Bookmobile
- ix. Budget FY 2024-2025
- x. Board Policies: TBD
- xi. Personnel Policies: TBD
- xii. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair:

- i. Communications to the public
- ii. Upcoming calendar:
 1. Committee of the Whole, Tuesday, September 3, 2024, 7:00 p.m.
 2. Public Hearing Budget and Appropriation, Tuesday, September 17, 2024, 7:00 p.m.
 3. Regular Meeting, Tuesday, September 17, 2024, 7:15 p.m.
 4. Intergovernmental Picnic: Thursday, September 19, 2024.
 5. Workshop Ribbon Cutting Ceremony – postponed, new date and time TBD.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 146 minutes}