

Warren-Newport Public Library District Board of Trustees

Committee of the Whole Meeting

Tuesday, October 1, 2024, 7:00 PM

McCullough Room

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {15}
 - a. Monthly Financial Statements for July and August 2024
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {30}
 - a. The Workshop makerspace update
 - b. Bookmobile update
 - c. Space Audit / Facilities Improvement Plan proposal review and next steps
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
 - a. 3013 Library Card
 - b. 3023 Fines and Fees
 - c. 3025 Interlibrary Loan
 - d. 4005 Volunteers
 - e. Policies to reflect recent changes at WNPL
- VI. Personnel Committee of the Whole: George Kotsinis, President (10)
 - a. 317 Life Insurance
- VII. General Committee of the Whole: George Kotsinis, President {45}
 - a. Book returns
 - b. New WNPL website update
 - c. Board training and self-development (Ready, Set, Advocate Module Two, Part 2)

- VIII. Agenda items for Committee of the Whole for November 2024 {5}
- a. Finance:
 - i. Financial statements for September 2024
 - b. Buildings and Grounds
 - c. Policy
 - i. 3045 The Vault
 - ii. 3063 Unattended Children
 - iii. 3065 Technology Use by the Public
 - d. Personnel
 - i. 601 Leaves of Absence
 - ii. 603 Personal Leave
 - iii. 605 Military Leave
 - a. General
 - i. Board training and self-development (Ready, Set, Advocate Module Three, Part 1)
- IX. Announcements {2}
- a. Regular Board Meeting, Tuesday, October 15, 2024, 7:00 p.m.
 - b. Library After Dark, Saturday, October 19, 6:00 p.m.
 - c. National Friends of the Library Week 2024, October 20-26, 2024.
 - d. Friends of the Library Meeting, Thursday, October 24, 1:00 p.m.
 - e. Filing Trustee Candidate Petitions for Consolidated Election April 1, 2025, at WNPL Administration Office from Tuesday, November 12 – Friday, November 15, 2024, 10:00 a.m. – 4:30 p.m. and last day Monday, November 18, 2024, 10:00 a.m. – 5:00 p.m.
 - f. Committee of the Whole, Tuesday, November 12, 2024, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 159 minutes}