

**Warren-Newport Public Library District  
Lake County, Illinois  
Board of Trustees**

George Kotsinis, President            Katherine Arnold  
Celeste Flores, Vice President       Wendy Hamilton  
Jo Beckwith, Secretary                Bonnie Sutton  
Andrea Farr Capizzi, Treasurer

**Regular Board Meeting  
Tuesday, September 17, 2024  
McCullough Board Room**

**Call to Order, Roll Call, and Determination of Quorum**

President Kotsinis called the Meeting to order at 7:15 p.m.

Trustees present: Beckwith, Farr Capizzi, Flores, Kotsinis and Hamilton.  
Trustees absent: Arnold and Sutton.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia G. Ornelas, Rebekah Raleigh and Smruti Savarkar, Miguel Ramirez-Cavazos and Joe Huberty.

**Pledge of Allegiance**

President Kotsinis led those present in the pledge of Allegiance

**Reading of Mission Statement**

President Kotsinis read the Mission Statement aloud.

**Public Comments, Correspondence and Communications.**

- a. Public Comments. None.
- b. RAILS Report on Illinois Libraries

**Consent Agenda**

- a. Approval of bills payable for July 2024
- b. Patron Suggestions August 2024
- c. Approval of Board Policies:
  - i. 1050 Board Correspondence
  - ii. 3015 Material Selection
  - iii. 3040 Services to Schools

Trustee Hamilton moved and Secretary Beckwith seconded that the Consent Agenda be approved as presented.  
The motion carried on a voice vote.  
Absent: Sutton, Arnold

### **President's Report**

President Kotsinis presented a written report in the packet.

### **Reports of Other Trustees**

Secretary Beckwith mentioned there was a very interesting article in the last issue of the ILA Reporter about Book censoring and a large piece was about Millburn School district 24.

Vice President Flores noted that the Secretary of State has announced a call for new Illinois State Flag. She also highlighted that the Hispanic Heritage Month Celebration at the Library will be on Saturday 21, 2024.

### **Executive Director's Report September 2024**

Executive Director Livergood presented a written report in the packet.

### **Old Business**

- a. Facility Improvement Plan Overview -Joe Huberty, Engberg Anderson.  
Executive Director Livergood presented a written report in the packet.

- b. Revision to WNPL's budget for FY 2024-2025

Executive Director Livergood presented a written report in the packet.  
Vice President Flores moved and Trustee Hamilton seconded that the Board approve the revision to WNPL's budget for FY 2024-2025 as presented.

The motion carried on a roll call vote as follows:

Ayes: Beckwith, Flores, Farr Capizzi, Hamilton, Kotsinis

Absent: Arnold, Sutton

- c. Bookmobile update

Executive Director Livergood gave an oral update.

## **New Business**

- a. Secretary's Report. Approval of Minutes of Regular Meeting August 20, 2024

Secretary Beckwith moved and Vice President Flores seconded that the Board approve the Minutes of Regular Meeting August 20, 2024, as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Beckwith, Kotsinis

Abstain: Farr Capizzi, Flores

Absent: Sutton, Arnold

- b. Reports of Standing Committees: Committee of the Whole September 3, 2024

Secretary Beckwith moved and Vice President Flores seconded that Reports for Committee of the Whole September 3, 2024, be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Beckwith, Hamilton, Kotsinis

Abstain: Farr Capizzi

Absent: Sutton, Arnold

- c. Approval of Monthly Financial Statements for June 2024

Trustee Hamilton moved and Secretary Beckwith seconded that the Monthly Financial Statements for June 2024 be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Farr Capizzi, Flores, Beckwith, Kotsinis

Absent: Sutton, Arnold

- d. Ordinance 2024/2025-4 Budget and Appropriation FY 24-25

Trustee Hamilton moved and Treasurer Farr Capizzi seconded that Ordinance 2024/2025-4 Budget and Appropriation for FY 24-25 be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Beckwith, Hamilton, Flores, Kotsinis

Absent: Arnold, Sutton

- e. Resolution 2024/2025-1 Proclamation National Friends of the Library Week

Secretary Beckwith moved and Trustee Hamilton seconded that Resolution 2024/2025-1 Proclamation National Friends of the Library Week be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Hamilton, Beckwith, Farr Capizzi, Kotsinis

Absent: Sutton, Arnold

f. Approval of Library Closure for the Warren Township High School Homecoming Parade

Vice President Flores moved and Secretary Beckwith seconded that Board approve the Library Closure on Saturday, September 28, 2024, from 9:00 a.m. to 10:30 a.m. for the Warren Township High School homecoming parade.

The motion carried on a roll call vote as follows:

Ayes: Beckwith, Hamilton, Flores, Farr Capizzi, Kotsinis

Absent: Arnold, Sutton

g. Other potentially actionable items: Agenda items for October 2024 Regular Meeting.

i. Monthly Financial Statements for July and August 2024

ii. Resolution to Determine the Estimate of Funds Needed for FY 24-25

iii. Board Policies:

1. Policies to reflect recent changes at WNPL

2. 3013 Library Card

3. 3025 Interlibrary Loan

4. 4005 Volunteers

iv. Personnel Policies:

1. 317 Life Insurance

2. 319 Disability Benefits Plans

**Public Forum.** None.

**Announcements**

a. By the Chair:

i. Upcoming calendar

1. Intergovernmental Picnic: Gurnee Park District, Thursday, September 19, 2024, 5:30 p.m.

2. Hispanic Heritage Celebration, Saturday, September 21, 2024, 11:00 a.m.- 2:00 p.m.

3. Banned Books Week 2024: Freed Between the Lines, September 22 – 28, 2024.

4. Library Closed for the Warren Township High School Homecoming Parade, Saturday, September 28, 2024, 9:00 – 10:30 a.m.

5. Committee of the Whole, Tuesday October 1, 2024, 7:00 p.m.

6. Regular Meeting: Tuesday, October 15, 2024, 7:00 p.m.

7. Library After Dark, October 19, 2024, 6:00 p.m.

8. National Friends of the Library Week, October 20 – 26, 2024.

**Adjournment**

Secretary Beckwith moved and Vice President Flores seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Sutton, Arnold

President Kotsinis adjourned the meeting at 8:30 p.m.

/s/ Jo Beckwith

Jo Beckwith, Secretary

Approved: October 15, 2024

/s/ Celia G. Ornelas

Celia G. Ornelas, Recording Secretary