

# Warren-Newport Public Library District Board of Trustees

## Committee of the Whole Meeting

**Tuesday, November 12, 2024, 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {20}
  - a. Monthly Financial Statements for September 2024
  - b. Annual audit update
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {10}
  - a. Facilities Improvement Plan update
  - b. Bookmobile update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
  - a. 3023 Fines and Fees
  - b. 3045 The Vault
  - c. 3063 Unattended Children
  - d. 3065 Technology Use by the Public
  - e. New Policy 3062 Security Cameras
- VI. Personnel Committee of the Whole: George Kotsinis, President {10}
  - a. 319 Disability Benefits Plans
- VII. General Committee of the Whole: George Kotsinis, President {45}
  - a. Executive Director's Annual Performance Evaluation timeline
  - b. New WNPL website update
  - c. Board training and self-development (Ready, Set, Advocate Module Three, Part 1)
- VIII. Agenda items for Committee of the Whole for December 2024 {5}
  - a. Finance:

- i. Financial Statements for October 2024
  - ii. Per Capita & Equalization Aid Grant Application requirements
  - b. Buildings and Grounds
  - c. Policy
    - i. 2040 Wage Scale
  - d. Personnel
    - i. TBD
  - e. General
    - i. 2023-2025 Strategic Planning update
    - ii. Per Capita & Equalization Aid Grant Requirements
    - iii. Board training and self-development (Ready, Set, Advocate Module Three, Part 2)
- IX. Announcements {2}
- a. Regular Board Meeting, Tuesday, November 19, 2024, 7:00 p.m.
  - b. Library Closed: Staff Development, Thursday, November 21, 2024.
  - c. Library Closed: Thanksgiving Day, Thursday, November 28.
  - d. Legislative Breakfast, Wednesday, December 4, 2024, Northbrook, Illinois.
  - e. Committee of the Whole, Tuesday, December 5, 2024.
- X. Adjournment {<1}
- {Estimated duration: 144 minutes}