

Warren-Newport Public Library District Board of Trustees

Regular Meeting
Tuesday, December 17, 2024, 7:00 PM
McCullough Board Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report. Approval of Minutes of Executive Session December 3, 2024, to remain closed to the public.
 - b. Reports of Standing Committees: Committee of the Whole December 3, 2024:
 - i. Finance
 - ii. Building and Grounds
 - iii. Policy
 - iv. Summary, Personnel and General
 - c. Approval Monthly Financial Statements October 2024
 - d. Approval of payrolls for November 2024
 - e. Approval of bills payable for October 2024
 - f. Patron Suggestions November 2024
 - g. Approval of Board Policies:
 - i. 2040 Wage Scale
 - ii. 3062 Security Cameras

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {5}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report December 2024. INFORMATION {5}
- X. Old Business
 - a. Facilities improvement plan update. INFORMATION {20}
 - b. WNPL Strategic Plan Quarterly Update. INFORMATION {15}
- XI. New business
 - a. Secretary's report. Approval of Minutes Regular Meeting November 19, 2024. ACTION {5}
MOTION: THAT THE BOARD APPROVE THE MINUTES OF REGULAR MEETING NOVEMBER 19, 2024, AS PRESENTED.
 - b. Secretary's report. Approval of Executive Session Minutes November 19, 2024, to remain closed to the public. ACTION {5}
MOTION: THAT THE BOARD APPROVE THE EXECUTIVE SESSION MINUTES NOVEMBER 19, 2024, TO REMAIN CLOSED TO THE PUBLIC.
 - c. Treasurer's Report of Annual Receipts and Disbursements for FY 2023/2024. ACTION {5}
MOTION: THAT THE TREASURER'S REPORT OF ANNUAL RECEIPTS AND DISBURSEMENTS FOR FY 2023-2024 BE APPROVED AS PRESENTED.
 - d. Meeting Room A/V project. INFORMATION {5}
 - e. Semi-Annual Review of Closed Session Minutes. INFORMATION {5}
 - f. FY 2025 Per Capita Grant Requirements. INFORMATION {5}
 - g. Other potentially actionable items: Agenda items for January 2025 Regular Meeting. INFORMATION {5}
 - i. Monthly Financial Statements for November 2024
 - ii. Per Capita & Equalization Aid Grant Application
 - iii. Tax Abatement for Debt Service Ordinance
 - iv. 2023-2025 Strategic Planning update
 - v. Other
- XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3

minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair:

i. Communications to the public

ii. Upcoming calendar:

1. Library Closed for The Holidays: December 24, 25 & 31, 2024, and January 1, 2025.

2. Committee of the Whole, Tuesday, January 7, 2025, 7:00 p.m.

3. Regular Meeting, Tuesday, January 21, 2025, 7:00 p.m.

b. By other trustees or the director

XIV. Enter into Executive Session [5ILCS 120/2.(c)(1)] to review the performance of a specific employee of the public body. ACTION {45}

MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION [5ILCS 120/2.(c)(1)] TO REVIEW THE PERFORMANCE OF THE EXECUTIVE DIRECTOR WITH THE EXECUTIVE DIRECTOR LIVERGOOD PRESENT.

XV. Reconvene to Regular Meeting. ACTION {<1}

XVI. Motion(s) as a result of Executive Session. POSSIBLE ACTION {5}

XVII. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 187 minutes}