

Warren-Newport Public Library District Board of Trustees

Regular Meeting

Tuesday, January 21, 2025, 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Approval of payrolls for December 2024
 - b. Approval of bills payable for November 2024
 - c. Patron Suggestions December 2024MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5 }
- VII. President's report. INFORMATION {5 }
- VIII. Reports of other trustees. INFORMATION {5 }
- IX. Executive Director's report January 2025. INFORMATION {5 }
- X. Old Business
 - a. Approval of Semi-annual Review of Closed Executive Session Minutes and Recordings. ACTION {5 }

MOTION: THAT THE BOARD APPROVE THE SEMI-ANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES AND RECORDINGS FOR THE SECOND HALF OF 2024 AS PRESENTED.

b. Facilities improvement plan update. INFORMATION {15}

XI. New business

a. Secretary's Report: Approval of Minutes of Regular Meeting December 17, 2024. ACTION {5}

MOTION: THAT THE BOARD APPROVE MINUTES OF REGULAR MEETING DECEMBER 17, 2024, AS PRESENTED.

b. Secretary's Report: Approval of Minutes of Executive Session December 17, 2024, to remain closed to the public. ACTION {5}

MOTION: THAT THE BOARD APPROVE MINUTES OF EXECUTIVE SESSION DECEMBER 17, 2024, TO REMAIN CLOSED TO THE PUBLIC.

c. Approval Monthly Financial Statements November 2024. ACTION {15}

MOTION: THAT THE BOARD APPROVE THE MONTHLY FINANCIAL STATEMENTS FOR NOVEMBER 2024 AS PRESENTED.

d. Per Capita and Equalization Aid Grant Application. ACTION {5}

MOTION: THAT THE BOARD APPROVE THE PER CAPITA AND EQUALIZATION AID GRANT APPLICATION AS PRESENTED.

e. Ordinance 2024/2025-6 Tax Abatement for Debt Service. ACTION {10}

MOTION: THAT THE BOARD APPROVE ORDINANCE 2024/2025-6 TAX ABATEMENT FOR DEBT SERVICE FOR THE YEAR 2024 AS PRESENTED.

f. Approval of Library Insurance Management and Risk Control Combination (LIMRiCC) Intergovernmental Agreement. ACTION {5}

MOTION: THAT THE BOARD APPROVE CHANGES TO THE LIMRiCC INTERGOVERNMENTAL AGREEMENT AS PRESENTED.

g. Approval of Board Policy 1020 Conflict of Interest. ACTION {5}

MOTION: THAT THE BOARD APPROVE BOARD POLICY 1020 CONFLICT OF INTEREST AS PRESENTED.

h. WNPL Budget Timeline for FY 2025-2026. INFORMATION {10}

i. Fundraising update. INFORMATION {5}

j. Annual Membership Renewal for Trustees. INFORMATION {5}

k. Other potentially actionable items: Agenda items for February 2025 Regular Meeting. INFORMATION {5}

i. Monthly Financial Statements for December 2024

- ii. Board Self-evaluation and Goals
- iii. Initial overview of potential capital projects for FY 25-26
- iv. Board Policies TBD
- v. Personnel Policies TBD
- vi. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair:

- i. Communications to the public
- ii. Upcoming calendar:
 - 1. Friends of the Library Meeting, Thursday, January 23, 2025, 1:00 p.m.
 - 2. Committee of the Whole, Tuesday, February 4, 2025, 7:00 p.m.
 - 3. Regular Meeting, Tuesday, February 18, 2025, 7:00 p.m.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 161 minutes}