

To enrich, empower, and enlighten the people of the Warren-Newport Public Library District. — Mission statement approved by the Board of Trustees, July 18, 2023.

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

George Kotsinis, President Katherine Arnold
Celeste Flores, Vice President Wendy Hamilton
Jo Beckwith, Secretary Bonnie Sutton
Andrea Farr Capizzi, Treasurer

**Regular Board Meeting
Tuesday, January 21, 2025
McCullough Board Room**

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Arnold, Beckwith, Farr Capizzi, Flores, Kotsinis, Hamilton and Sutton.

Also present: Executive Director Ryan Livergood, Recording Secretary Rebekah Raleigh, Smruti Savarkar and Kerry Eagar.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

- a. Approval of payrolls for December 2024
- b. Approval of bills payable for November 2024
- c. Patron Suggestions December 2024

Secretary Beckwith moved and Trustee Arnold seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Vice President Flores had a meeting with Natalia Gatica-Diaz, the Spanish Language Community Liaison, to exchange information and discuss strategies for engaging with Latino organizations.

Executive Director's Report January 2025

Executive Director Livergood presented a written report in the packet.

Old Business

- a. Approval of Semi-annual Review of Closed Executive Session Minutes and Recordings.

Secretary Beckwith moved and Vice President Flores seconded that the Board approve the Semi-annual Review of Closed Executive Session Minutes and Recordings, as presented.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Beckwith, Hamilton, Flores, Arnold, Sutton, Kotsinis

- b. Facilities Improvement Plan Update.

Executive Director Livergood presented a written report in the packet.

New Business

- a. Secretary's Report. Approval of Minutes of Regular Meeting December 17, 2024.

Secretary Beckwith moved and Trustee Arnold seconded that the Board approve the Minutes of Regular Meeting December 17, 2024, as presented.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Hamilton, Farr Capizzi, Flores, Beckwith, Kotsinis

Abstain: Sutton

- b. Secretary's report: Approval of Minutes of Executive Session December 17, 2024, to remain closed to the public.

Secretary Beckwith moved and Vice President Flores seconded that the Board approve the Executive Session Minutes December 17, 2024, to remain closed to the public.

The motion carried on a roll call vote as follows:

Ayes: Flores, Beckwith, Farr Capizzi, Hamilton, Arnold, Kotsinis

Abstain: Sutton

c. Approval of Monthly Financial Statements November 2024.

Treasurer Farr Capizzi moved and Trustee Hamilton seconded that the Board approve the Monthly Financial Statements for November 2024 as presented.

The motion carried on a roll call vote as follows:

Ayes: Beckwith, Flores, Hamilton, Arnold, Sutton, Farr Capizzi, Kotsinis

d. Per Capita And Equalization Aid Grant Application.

Trustee Sutton moved and Treasurer Capizzi seconded that the Board approve the Per Capita and Equalization Aid Grant Applications as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Beckwith, Hamilton, Arnold, Farr Capizzi, Flores, Kotsinis

e. Ordinance 2024/2025-6 Tax Abatement for Debt Service.

President Kotsinis moved and Trustee Sutton seconded that the Board approve Ordinance 2024-2025-6 Tax Abatement for Debt Service for the Year 2024 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Beckwith, Farr Capizzi, Sutton, Arnold, Flores, Kotsinis

f. Approval of Library Insurance Management and Risk Control Combination (LIMRiCC) Intergovernmental Agreement.

Treasurer Farr Capizzi moved and Trustee Hamilton seconded that the Board approve changes to the LIMRiCC Intergovernmental Agreement as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Beckwith, Farr Capizzi, Hamilton, Sutton, Arnold, Kotsinis

g. Approval of Board Policy 1020 Conflict of Interest.

Secretary Beckwith moved and Trustee Sutton seconded that the Board approve Board Policy 1020 Conflict of Interest as presented.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Hamilton, Farr Capizzi, Flores, Sutton, Beckwith, Kotsinis

h. WNPL Budget Timeline for FY 2025-2026.

Executive Director Livergood presented a written report in the packet.

i. Fundraising update.

Executive Director Livergood gave an oral report.

j. Annual Membership Renewal for Trustees.

Executive Director Livergood gave an oral report.

- k. Other potentially actionable items: Agenda items for February 2025 Regular Meeting.
 - i. Monthly Financial Statements for December 2024
 - ii. Board Self-evaluation and Goals
 - iii. Initial overview of potential capital projects for FY 25-26
 - iv. Board Policies TBD
 - v. Personnel Policies TBD

Public Forum. None.

Announcements

- a. By the Chair:
 - i. Upcoming calendar
 - 1. Friends of the Library Meeting, Thursday, January 23, 2025, 1:00 p.m.
 - 2. Committee of the Whole, Tuesday, February 4, 2025, 7:00 p.m.
 - 3. Regular Meeting, Tuesday, February 18, 2025, 7:00 p.m.
- b. By other Trustees or Director.

Secretary Beckwith informed the Trustees that the audio recorder for the Executive Sessions is malfunctioning, and as a result, the last Executive Session was not recorded.

Adjournment

Secretary Beckwith moved and Vice President Flores seconded that the meeting be adjourned.

The motion carried on a voice vote.

President Kotsinis adjourned the meeting at 8:03 p.m.

/s/ Jo Beckwith
Jo Beckwith, Secretary

Approved: February 18, 2025

/s/ Rebekah Raleigh
Rebekah Raleigh, Acting Recording Secretary