

# Warren-Newport Public Library District Board of Trustees

## Committee of the Whole Meeting

Tuesday, April 1, 2025, 7:00 PM

McCullough Room

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Monthly Financial Statements for February 2025
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {20}
  - a. Facilities Improvement Plan update
  - b. Bookmobile update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {20}
  - a. 1045 Minutes and Recordings of Executive Sessions
  - b. 4013 Gift Donation
  - c. 4018 Naming Facilities
- VI. Personnel Committee of the Whole: George Kotsinis, President {15}
  - a. Personnel Policies:
    - i. 324 Employee Assistant Program
    - ii. 326 Flexible Spending Account
- VII. General Committee of the Whole: George Kotsinis, President {15}
  - a. Library Board SharePoint page update
  - b. Statement of Economic Interest reminder
- VIII. Agenda items for Committee of the Whole for May 2025 {5}
  - a. Finance:
    - i. Financial Statements for March 2025
  - b. Buildings and Grounds
  - c. Policy

- i. 4010 Friends of the Library
    - ii. 4015 Sponsorship
  - d. Personnel
    - i. 401 Timekeeping
    - ii. 403 Paydays
  - e. General
- IX. Announcements {2}
  - a. National Library Week: “Drawn to the Library”, April 6-12, 2025.
  - b. Regular Board Meeting, Tuesday, April 15, 2025, 7:00 p.m.
  - c. Craft Supply Swap, Saturday, April 26, 2025, 9:30 a.m. to 1:30 pm
  - d. Next Committee of the Whole, Tuesday, May 6, 2025, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 129 minutes}