

# Warren-Newport Public Library District Board of Trustees

## Committee of the Whole Meeting

**Tuesday, March 4, 2025, 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Monthly Financial Statements for January 2025
  - b. FY 25-26 Capital planning review and discussion
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {20}
  - a. Facilities Improvement Plan update
  - b. Bookmobile update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {20}
  - a. 1045 Minutes and Recordings of Executive Sessions
  - b. 1057 Advisory Groups
  - c. 2003 Fund Balance
  - d. 2007 Debt
  - e. 3035 Reference and Reader's Advisory Services
- VI. Personnel Committee of the Whole: George Kotsinis, President {15}
  - a. Personnel Policies:
    - i. 313 Benefits Continuation (COBRA)
    - ii. 320 Employee Retirement Savings Options
- VII. General Committee of the Whole: George Kotsinis, President {30}
  - a. Board training and self-development
  - b. Trustee Orientation Materials
  - c. Marketing Strategic Plan

- VIII. Agenda items for Committee of the Whole for April 2025 {5}
  - a. Finance:
    - i. Financial Statements for February 2025
  - b. Buildings and Grounds
  - c. Policy
    - i. 4013 Gift Donation
    - ii. 4015 Sponsorship
    - iii. 4018 Naming Facilities
  - d. Personnel
    - i. 324 Employee Assistance Program
    - ii. 326 Flexible Spending Account
  - e. General
    - i. Board Trustees Quarterly Review of Self-evaluation and Goals
- IX. Announcements {2}
  - a. Regular Board Meeting, Tuesday, March 18, 2025, 7:00 p.m.
  - b. ILA Reaching Forward North, Thursday, May 1, 2025
  - c. Next Committee of the Whole, Tuesday, April 1, 2025, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 144 minutes}