

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Buildings and Grounds

Date and Time: October 6, 2020

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:25 PM

Van Update

Major work has been completed and the van was delivered yesterday, and has been inspected by the library's vehicle consultant. The graphic wrap which was applied includes colorful depictions of books, the WNPL logo, and features the saying, "The Library has arrived."

The library is still using the older van to deliver to depository collections in preschools and senior centers for now while staff is training on how to operate with the new vehicle. The plan is to begin to phase in use of the new van for book deliveries and depository collection maintenance over the next few weeks.

The library will continue to keep the old van in use until it is no longer economically feasible to maintain, but the older van will be restricted to use for local errands and short trips to limit wear and tear and avoid scheduling conflicts with use of the new van.

The Board also discussed the possible use of the new van vs. use of the Bookmobile in some circumstances.

The current status of the bookmobile was also discussed. There are currently no plans to return the bookmobile to service at this time due to internal space constraints limiting social distancing and material quarantine options within the vehicle.

Ended at 7:39 PM

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

none

Agenda Item(s) for next Committee of the Whole:

LED Lighting Update

Submitted by/date:

George Kotsinis / October 6, 2020